

# Mohammed Khaled Mahmoud

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## Career Objective

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- Experienced professional with 4+ years in Online SharePoint, Power Platform (Apps, Automate, BI), cloud apps, & Office 365. Proficient in web development (HTML, CSS, JavaScript, WordPress) & skilled in architecting SharePoint solutions, optimizing workflows, & user-centric design.
- Expertise includes JavaScript, jQuery, React, Node.js, PHP, MySQL, Python, & WordPress for content, localization, & SEO. Seeking a challenging role to leverage innovation & technical prowess.

## Education

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- Bachelor's degree in **Spanish**, Faculty of Al-Elsun, Ain Shams University (2019).

## Career Progress

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Egyptian Red Crescent, From Jul 2019 till now.

<http://www.egyptianrc.org/>

### “SharePoint developer Projects”

#### ❖ Project 1, from Jul 2019 till now:

Data entry applications (Power apps, Power Automate, SharePoint, Power BI).

#### Project Description:

- Developing data entry applications for projects such as EUTS, SDC, & others under the umbrella of the Egyptian Red Crescent's affiliated projects with the International Federation of Red Cross & Red Crescent Societies.
- Responsible for one notable project 'Health for All (EUTS),' which was conducted in collaboration with the Austrian Red Cross, the International Committee of the Red Cross, & the International Federation of Red Cross & Red Crescent Societies.
- These applications facilitate comprehensive data entry for project beneficiaries across various dimensions, encompassing medical aspects, health awareness, psychological support, crisis management, & professional development.
- The applications enable volunteers to input beneficiary data, & subsequently, the system automatically performs data analysis & generates reports.
- Additionally, the system provides full control over data, allowing for modifications or deletions.
- This ongoing project continues to thrive.

#### ❖ Project 2, from Aug 2020 till now:

ISR [IT Standard Requests] (SharePoint, Power Automate, Outlook, Forms).

#### Project Description:

In my capacity as an Automation Specialist at the Egyptian Red Crescent (ERC), I demonstrated a profound aptitude for:

- Streamlining IT operations through strategic automation initiatives.
- A standout achievement during this tenure was the conceptualization & implementation of the IT Standard Requests (ISR) framework, leveraging SharePoint, Power Automate, Outlook, & Forms.
- The ISR framework ingeniously automated the creation of user requests across multiple IT domains, including SharePoint, Power Automate, Outlook, & Forms.

- This automation yielded a remarkable reduction in processing time, generating a 60% reduction in efforts previously required for these operations.
- Through the ISR framework, I devised a seamless mechanism where SharePoint proficiently channeled users' data to the respective authorities for approvals.
- This process not only expedited request processing but also ensured the accurate recording of users' data within the organization's database.
- The innovative ISR framework thus exemplified the efficacy of automation in optimizing workflows, enhancing efficiency, & ensuring data integrity.
- My tenure at ERC underscored my capability to devise & execute intricate automation solutions that significantly enhance operational efficiency.
- This achievement epitomizes my commitment to leveraging technology for tangible improvements while adhering to stringent data management standards.

## “Web development projects”

### ❖ Project 1, from Jun 2023 till now:

<http://mohammedkhaled.com/signature>

(Online email signature generator application) (HTML, CSS, JS).

#### **Project Description:**

- An online email signature generator simplifies the creation of professional email signatures for various platforms like Outlook and Gmail, fostering consistency and brand identity.
- Users can effortlessly include contact details, and logos, and customize designs, enhancing their email communication's professionalism and impact.

### ❖ Project 2, from Jan 2023.

<https://mohammedkhaled.com/liveeditor>

LiveEditor (live code editor) (HTML, CSS, JS)

Coding and experimentation.

### ❖ Project 3, from Dec 2020 till now.

<https://mohammedkhaled.com/profile>

Profile (Personal Website) (HTML, CSS, JS).

My portfolio helps you to find me and look forward to my projects.

### ❖ Projects 4, from Oct 2021 till now.

<http://mohammedkhaled.com/touch/>

Touch typing game (HTML, CSS, Bootstrap, JavaScript).

This game helps you to measure touch typing skills and count your errors & estimates.

### ❖ Projects 5, from Jul 2022 till now.

<http://mohammedkhaled.com/note/>

#### **Note taker (online web application)**

This application helps to save your notes on your browser by using local storage & you can export your notes to Excel or PDF This application considers visualization for SharePoint application.

## Certificates

- Artificial intelligence & Machine learning (6/2023) DotPy Academy, Cairo, Egypt
- Online courses in Web & SharePoint development on different platforms such as YouTube, Coursera, LinkedIn, articles & videos on different websites, etc.
- ICDL [International Computing Drive License] (6/2016) Computer Qualified Center, Egypt.

## Skills

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### Computer Skills:

- Excellent Knowledge of **MS Office** (Excel – PowerPoint – Word).

### Language Skills:

- **Arabic:** Mother's tongue.
- **English:** Very good command of both spoken & written.

### Interpersonal Skills:

- Ambitious, Hardworking & taking Initiatives.
- Organized & Structured.
- Team player & Effective communicator.
- Attentive to Details & Eager to learn.

### Technical skills:

- Problem Solving - Search Skills.
- HTML/HTML5 - CSS/CSS3.
- PHP/MYSQL – Bootstrap.
- JavaScript/ECMAScript-6.
- WordPress – Python.
- SharePoint/Office 365.
- Version Control (Git/GitHub).

## Personal Information

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- **Date of Birth:** 20<sup>th</sup> May 1996.
- **Marital Status:** Single.
- **Military Status:** Exempted.
- **Nationality:** Egyptian.

**References are furnished upon request.**